Athens Drive Magnet High School

Policy on Release of Student Information to Recruiters

The Every Student Succeeds Act (ESSA), which reauthorized the Elementary and Secondary Education Act of 1965 (ESEA, Section 8528), requires that schools receiving federal funding provide recruiters from the military and institutions of higher education (IHE) the name, address, and telephone number of its enrolled students upon request.

**It is the policy of Athens Drive Magnet High School to disclose this information, as required by federal law, for all students in who are in grades 11 and 12 with the following exception:**

* Any parent or guardian of an enrolled student (or the student themselves if 18 years of age) who wishes to opt out of this disclosure, **must notify the school in writing within the first twenty (20) days of the current school year.**

Notification in writing is accomplished by completing the “Opt Out” portion of this document below in order to request a student’s name be removed from the distribution list being provided to the requesting party (military, IHE).

**INSTRUCTIONS:** Check the applicable blank, sign where appropriate, and return this form to the Athens Drive Student Services office within the first twenty (20) days of the current school year. This information may also be mailed, faxed (919-670-4457) or hand delivered within the aforementioned time frame. “Opt Out” information that is received **AFTER** the first twenty days will be filed and the names of those students will be deleted from the distribution list at the beginning of the **NEXT** school year.

**OPT OUT REQUEST**

\_\_\_\_\_As parent or guardian, I am exercising the right to request that the name, address, and telephone number of the following student not be disclosed to recruiters of the military or institutions of higher learning.

\_\_\_\_\_As a student (18 years of age), I am exercising the right to request that my name, address, and telephone number not be disclosed to recruiters of the military or institutions of higher learning.

Student’s Full Name (*print clearly*) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Grade Level: \_\_\_\_\_11th \_\_\_\_\_12th

Signature of Student \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Parent/Guardian \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_